

Please indicate County where your project is located here:

MAIL FORM AND ATTACHMENTS TO:  
State Water Resources Control Board  
**DIVISION OF WATER RIGHTS**  
P.O. Box 2000, Sacramento, CA 95812-2000  
Tel: (916) 341-5300 Fax: (916) 341-5400  
<http://www.waterboards.ca.gov/waterrights>

## REGISTRATION FOR SMALL DOMESTIC USE APPROPRIATION

Registration No. \_\_\_\_\_

Please leave the Registration No. field blank unless you have a current registration and are filing an amended form for the purpose of changing either the point of diversion or place of use.

- New! In response to the Governor's Drought Emergency, the California Department of Fish and Wildlife collaborated with the State Water Resources Control Board to develop an Emergency Tank Storage Registration program to expedite processing of Small Domestic Use registrations that meet certain criteria. For more information, refer to the Process Guide at the end of this form. If your registration meets the program's criteria, please mark this box and complete the additional required items, as described in the Process Guide.***

The following information is provided to help you understand the general process necessary for you to register your water use with the Division of Water Rights.

1. The section titled *Program Limitations* contained within the *Process Guide* at the end of this form contains information about the Registration program. You should review that section to determine whether or not a registration will be accepted for your project. If you have questions about the Registration program, call the number at the top of this page.
2. To submit a registration for your project, complete this form, providing attachments, including the self-certification form for Emergency Tank Storage Registrations, if necessary. The *Process Guide* at the end of this form may be helpful. If you have questions about this form, call the number at the top of this page.
3. Review the Division of Water Rights' general conditions for this registration at [http://www.waterboards.ca.gov/waterrights/publications\\_forms/forms/docs/sdusu\\_conditions.pdf](http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/sdusu_conditions.pdf).
4. Send the following to the address at the top of this page: (1) completed form; (2) required attachments, including the self-certification form for Emergency Tank Storage Registrations; and, (3) a check or money order made payable to the Division of Water Rights for a \$250 filing fee. Please note that the \$250 filing fee is non-refundable.
5. The Division of Water Rights will review the form for completeness and eligibility for the registration program. Once complete, the Division of Water Rights will send the form and attachments to the California Department of Fish and Wildlife, who will have a 90-day period (waived for Emergency Tank Storage Registrations) to review the information to determine whether any lawful conditions are necessary for your registration. Staff from the California Department of Fish and Wildlife may contact you to arrange for a site visit or ask for any other information.
6. If the California Department of Fish and Wildlife develops lawful conditions for your registration, they will provide the conditions to the Division of Water Rights. The Division of Water Rights will issue you a certificate that establishes your water right.
7. Once your certificate is issued, you will be required to comply with all conditions, including the Division of Water Rights' general conditions and all lawful conditions required by the California Department of Fish and Wildlife. You will be required to renew your registration every five years. Your certificate will be subject to revocation if you fail to comply with all conditions, fail to divert and use the water, fail to renew your certificate, or if you are found to have made a false statement or knowingly concealed a material fact when completing this form.

**1. PRIMARY OWNER INFORMATION**

Each registration must designate a Primary Owner. The Primary Owner is either the sole owner or a co-owner of the registration who will act on the behalf of all of the co-owners, unless an Agent is designated.

\_\_\_\_\_  
(Name of Primary Owner) (Company)

\_\_\_\_\_  
(Email Address) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Phone Number between 8 am and 5 pm)

\_\_\_\_\_  
(Mailing Address)

**2. NON-PRIMARY OWNER INFORMATION**

Additional co-owners of the registration may be designated as Non-Primary Owners. Attach additional sheets if more than three Non-Primary Owners are designated.

\_\_\_\_\_  
(Name of Non-Primary Owner) (Company)

\_\_\_\_\_  
(Email Address) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Phone Number between 8 am and 5 pm)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Name of Non-Primary Owner) (Company)

\_\_\_\_\_  
(Email Address) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Phone Number between 8 am and 5 pm)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Name of Non-Primary Owner) (Company)

\_\_\_\_\_  
(Email Address) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Phone Number between 8 am and 5 pm)

\_\_\_\_\_  
(Mailing Address)

**3. AGENT INFORMATION**

A registration may designate an Agent to act on the behalf of owner(s) of a registration.

\_\_\_\_\_  
(Name of Agent) (Company)

\_\_\_\_\_  
(Email Address) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(Phone Number between 8 am and 5 pm)

\_\_\_\_\_  
(Mailing Address)



**6. LOCATION OF PROJECT**

Your registration may not be acceptable without accurate information showing the source of water and location of water diversion, storage and use. You must submit a topographic map or aerial photograph with this form that clearly indicates the location of (1) the point(s) of diversion and (2) the place of use, including all structures and equipment related to diversion and use of water under this registration.

- a. Indicate whether you have submitted a  topographic map or an  aerial photograph.
- b. For the point(s) of diversion, provide the following:

County \_\_\_\_\_ Assessor's Parcel Number(s) \_\_\_\_\_  
\_\_\_\_\_

- c. For the place of use, provide the following:

County \_\_\_\_\_ Assessor's Parcel Number(s) \_\_\_\_\_  
\_\_\_\_\_

**7. SOURCE OF WATER**

- a. The name of the stream or the source of the water for your project is:

\_\_\_\_\_ tributary to \_\_\_\_\_  
(If unnamed, state that it is an unnamed stream, spring, etc.)

- b. In a normal year, does the stream dry up at any point downstream from your project?  Yes  No

If Yes, during what months is it usually dry? From \_\_\_\_\_ to \_\_\_\_\_

- c. Do you claim an existing right for the point of diversion or place of use identified in this registration?  Yes  No

If Yes, describe the existing right (include record numbers assigned by the State Water Board):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. Do you have other sources of water available to support this registration's purpose of use (e.g. domestic) if water diverted and used under this registration is insufficient?  Yes  No

If Yes, describe the sources (include record numbers assigned by the State Water Board):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. PURPOSE OF USE, AMOUNT, SEASON AND DIVERSION WORKS**

In the table below, check the box next to each of the purposes of use for water diverted under this registration, and enter the information requested for rate, amount, and season. If you do not indicate Domestic as a purpose of use, any of the other purposes of use must be associated with a dwelling or other facility for human occupation. Your registration may not exceed a direct diversion rate of 4,500 gallons per day or a diversion to storage amount of 10 acre-feet per year. You may apply for both direct diversion and diversion to storage on the same registration. Provide the requested information regarding the capacities of your diversion works.

Purpose of Use	Direct Diversion <sup>a</sup>				Diversion to Storage <sup>b</sup>		
	Rate	Amount	Season		Amount	Season	
	gallons per day	acre-feet per year	Begin Date	End Date	acre-feet per year	Begin Date	End Date
			month and day			month and day	
<input type="checkbox"/> Domestic							
<input type="checkbox"/> Aesthetic							
<input type="checkbox"/> Fire Protection							
<input type="checkbox"/> Recreational							
<input type="checkbox"/> Fish and Wildlife							
Maximum Rate and Amount by Direct Diversion			Maximum Amount by Diversion to Storage				

a. Direct Diversion. If you entered information for Direct Diversion in the table above, provide the information requested below:

The method of diversion is:

Gravity by means of \_\_\_\_\_ (dam, pipe, etc.)       Pumping from \_\_\_\_\_ (channel, well, etc.)

b. Diversion to Storage. If you entered information for Diversion to Storage in the table above, provide the information requested below:

(1) If your registration includes tanks or ponds, complete the appropriate section below:

**Tank Characteristics**

Existing Tanks	
Number	Total Capacity

Proposed Tanks	
Number	Total Capacity

**Pond Characteristics**

Name (if any)	Depth, maximum	Surface Area, when full	Capacity*
	feet	acre	acre-feet

\*If necessary, use this formula: Capacity = Depth x Surface Area x 0.7

(2) For tanks or offstream ponds only, provide the information requested below:

The maximum rate of diversion to storage is \_\_\_\_\_ gallons per day.

The method of diversion is:

Gravity by means of \_\_\_\_\_  
(dam, pipe, etc.)       Pumping from \_\_\_\_\_  
(channel, well, etc.)

### 9. JUSTIFICATION OF AMOUNT

a. If use is DOMESTIC, complete the following:

(1) Describe the use of water for human habitation (e.g. human consumption, cooking, sanitary use, etc):

Provide the number of establishments to be served by the water:

\_\_\_ Home      \_\_\_ Cabin      \_\_\_ Resort      \_\_\_ Motel      \_\_\_ Organization Camp  
\_\_\_ Camp Grounds      \_\_\_ Other (Describe: \_\_\_\_\_)

Are any of the establishments separately owned?  Yes  No

Total number of people to be served is \_\_\_\_\_. Estimated use per person is \_\_\_\_\_ gallons/day.

(2) Will the water be used for the incidental watering of domestic stock for family sustenance or enjoyment?  Yes  No

If you answered Yes, provide a description, including the number and type of domestic stock to be served:

\_\_\_\_\_  
\_\_\_\_\_

(3) Will the water be used for incidental irrigation not to exceed one-half acre in lawn, ornamental shrubbery, or gardens?  Yes  No

If you answered Yes, provide the following:

Total area for irrigation is \_\_\_\_\_ square feet.

Will water be used for the production of irrigated crops?  Yes  No

If you answered Yes, describe the production of irrigated crops:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe how irrigation use is incidental (secondary) to the primary use for human habitation (e.g. human consumption, cooking, sanitary use, etc):

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- b. If use is not DOMESTIC, the diversion of water is required to be associated with a dwelling or other facility for human occupation. Describe how your project meets this requirement:

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### 10. RIGHT OF ACCESS

- a. Do you own all of the land where the water will be diverted, stored, and used? Yes  No

If you answered No to item (a), complete item (b) below.

- b. Do you have a recorded easement or written authorization allowing access? Yes  No

If you answered Yes to item (b), provide the name and mailing addresses of the person(s) allowing access in below. If you answered No to item (b), provide the names and mailing addresses of all affected landowners and describe your process for obtaining access:

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### 11. LAKE OR STREAMBED ALTERATION AGREEMENT

For informational purposes only, if you have submitted to the California Department of Fish and Wildlife a notification to obtain a lake or streambed alteration agreement for the project covered by this registration, please provide the notification number below, if assigned.

Notification No. \_\_\_\_\_

Please note that a California Department of Fish and Wildlife notification is **not** necessary for the Division of Water Rights to accept your registration form.

### 12. PHOTOGRAPHS

Your registration may not be acceptable unless you provide one complete set of color photographs, clearly dated and labeled, showing the following:

Point(s) of Diversion  Diversion Works  Tank(s) or Pond(s)  Place of Use

The source (stream), both  Upstream and  Downstream of the Point(s) of Diversion

### 13. CERTIFICATION AND SIGNATURE

By initialing below and signing and submitting this form to the State Water Resources Control Board, I certify that:

\_\_\_\_\_  
(initials) I understand that the Division of Water Rights will, on my behalf, contact the California Department of Fish and Wildlife for the region in which my project is located;

\_\_\_\_\_  
(initials) I understand that the Division of Water Rights will, on my behalf, provide the information set forth in this registration form to the California Department of Fish and Wildlife for the region in which my project is located; and,

\_\_\_\_\_  
(initials) I will comply with all lawful terms and conditions, including terms and conditions identified in the Division of Water Rights' general conditions and any conditions required by the California Department of Fish and Wildlife.

**I declare under penalty of perjury that the information provided in this form and attachments is true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Signature of (select one):  Primary Owner or  Agent

\_\_\_\_\_  
Date of Signature

#### CHECKLIST FOR SUBMISSION OF A REGISTRATION FOR SMALL DOMESTIC USE APPROPRIATION

Before you submit your registration, be sure to:

- Answer each question completely, including any supplemental information (if applicable) required for the Emergency Tank Storage Registrations.
- Number, label, and include all necessary attachments.
- Include the required topographic map(s) or aerial photograph(s) – see section 6.
- Include one complete set of color photographs – see section 12.
- Include payment of the required fee of \$250, payable to the Division of Water Rights.
- Complete the certification (section 13 above), including signature and date of signature.

Submit the registration packet to the following address:

**Division of Water Rights  
State Water Resources Control Board  
PO Box 2000  
Sacramento CA 95812-2000**

# Process Guide for Registration for Small Domestic Use Appropriation

## PROGRAM LIMITATIONS

If you have questions regarding the Registration program, contact the Division of Water Rights at (916) 341-5300.

California law allows for the registration of appropriations of water for small domestic use. Small Domestic Use is defined as: "that use is defined by board rule, or use for aesthetic, fire protection, recreational, or fish and wildlife purposes that is associated with a dwelling or other facility for human occupation that does not exceed direct diversion of 4,500 gallons per day or diversion to storage of 10 acre-feet per annum." (Wat. Code, § 1228.1, subd. (b)(1).)

Registrations cannot be approved under any of the following conditions:

(1) the diversion of water will be from a stream segment for which the Director of the California Department of Fish and Wildlife has established minimum streamflow requirements;

(2) the diversion of water will be from a stream declared by the State Water Resources Control Board to be fully appropriated during the season of proposed use. A list of fully appropriated streams is available here:  
[http://www.waterboards.ca.gov/waterrights/water\\_issues/programs/fully\\_appropriated\\_streams/](http://www.waterboards.ca.gov/waterrights/water_issues/programs/fully_appropriated_streams/);

(3) the facility included in the registration is already served by or used pursuant to a small domestic use registration or a water right permit or license for domestic or municipal purposes;

(4) the facility included in the registration is already used pursuant to a small irrigation use registration, unless the total combined water use does not exceed 20 acre-feet per year;

(5) the registration includes more than 5 reservoirs; or,

(6) the place of use exceeds a total irrigated lawn and garden area of ½ acre per parcel.

Once a water right registration is issued for your project, you will not be able to (1) change the purpose of use; (2) increase the amount of water diverted; or, (3) increase the season of diversion of the water. If you need to change the purpose of use, divert more water or increase your season of diversion, you will need to obtain a valid basis of right.

You may change the point of diversion or place of use at any time by completing this form and submitting it to the Division of Water Rights with a \$250 fee.

## CONDITIONS

Diversion and use of water subject to water right registrations is conditioned upon compliance with both (1) the Division of Water Rights' general conditions and (2) the California Department of Fish and Wildlife conditions.

The Division of Water Rights maintains a list of current general conditions, which apply to all new and renewed Small Domestic Use registrations. When your registration is approved and a certificate is issued for the water right, diversion and use of water under that right will be subject to the general conditions. When your water right is renewed every five years, the general conditions that are in effect at the time of renewal will be incorporated into your water right. The general conditions are available here:

[http://www.waterboards.ca.gov/waterrights/publications\\_forms/forms/docs/sdu\\_conditions.pdf](http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/sdu_conditions.pdf)

The California Department of Fish and Wildlife may impose lawful conditions upon the diversion subject to your water right registration. They may impose an initial set of conditions at any time, and may revise those conditions when your water right is renewed every five years.

The California Department of Fish and Wildlife has developed general conditions, to be applied in lieu of site specific special conditions, for registrations meeting certain criteria, as described below.

### EMERGENCY TANK STORAGE REGISTRATIONS

In response to the Governor's Drought Emergency declared on January 17, 2014, the California Department of Fish and Wildlife has developed a set of general conditions for registrations that meet the following criteria:

(1) the registration is submitted during a Drought Emergency declared by the Governor;

(2) the registration is submitted for a project that includes an existing water right that is currently being exercised for domestic use;

(3) the registration proposes storage in closed tank systems constructed of rigid materials (not open ponds or bags/bladders);

(4) the storage will provide sufficient water for at least 60 days of use based on the daily amounts described in the registration and include a period of forbearance whereby the registrant agrees to not divert water under any basis of right for domestic purposes related to the project described in the registration unless allowed under the

California Department of Fish and Wildlife general conditions (see condition 16);

(5) the project is located in coastal streams within the boundaries of the California Department of Fish and Wildlife's Region 1 or Region 3 (see attached map); and,

(6) the registrant completes and submits the required self-certification form (attached).

The California Department of Fish and Wildlife's general conditions for Emergency Tank Storage Registrations are available here:

[http://www.waterboards.ca.gov/waterrights/publications\\_forms/forms/docs/cdfw\\_conditions.pdf](http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/cdfw_conditions.pdf)

The general conditions allow you to develop your project on an expedited basis, without waiting for an initial site inspection from California Department of Fish and Wildlife staff and the development of individually tailored special conditions.

## CAUSE FOR REJECTION

Your registration may not be accepted if: (1) this form is not completed in a bona fide attempt to conform to the rules and regulations of the Division of Water Rights; (2) the \$250 filing fee is not included; or, (3) the registration otherwise does not meet the entrance requirements for the Registration program as described in the *Program Limitations* section above.

If your project is located within the watershed of any river designated as part of the California Wild and Scenic Rivers System, the Division of Water Rights will need to review the project in accordance with California Code of Regulations, title 23, section 734. A registration which proposes to construct a dam, reservoir or other water impoundment facility on a designated river will not be accepted. The following registration types will be accepted, but will be subject to review by the California Natural Resources Agency: (1) the registration proposes to construct a water diversion facility other than a dam, reservoir or other water impoundment facility on a designated river or (2) the registration could affect a designated river will be accepted, but will be subject to a special notice to the California Natural Resources Agency for review of the project.

## CAUSE FOR REVOCATION

Once you have received a water right for your registration, your water right will be subject to revocation if any of the following occur:

(1) You abandon or forfeit the right for nonuse pursuant to Water Code section 1241;

(2) The Division of Water Rights finds that you knowingly made a false statement, or knowingly concealed any material fact, in the registration;

(3) You fail to renew the registration, including failure to complete the report form and pay the renewal fee; or,

(4) You fail to comply with the conditions of the water right, including the Division of Water Rights general conditions and any lawful conditions required by the California Department of Fish and Wildlife.

## **INSTRUCTIONS**

### **1. PRIMARY OWNER INFORMATION**

Each registration must designate a Primary Owner. The Primary Owner is either the sole owner or a co-owner of the registration who will act on the behalf of all of the co-owners. The Primary Owner is the de facto Agent for the registration, unless an Agent is designated.

### **2. NON-PRIMARY OWNER INFORMATION**

Additional co-owners of the registration may be designated as Non-Primary Owners. Attach additional sheets if more than three Non-Primary Owners are designated.

### **3. AGENT INFORMATION**

A registration may designate an Agent to act on the behalf of the owner(s) of a registration.

### **4. PROJECT DESCRIPTION**

Enter the address for the property where the project is located. Identify whether your project is complete, partially complete, or proposed. Indicate whether your project includes storage of water in a pond, and if so, whether one of the ponds is onstream. A reservoir is considered either onstream if the dam is located on a natural channel. Provide a detailed description of your project, including identification of features of the project that are complete, partially complete, or proposed. Attach project plans or surveys that were prepared and submitted for other agency approvals, and additional pages as necessary.

### **5. COMPLETION SCHEDULE**

Provide the requested information. If you have diverted and used water using any of the features of the project, regardless of whether the project is complete, provide the year that water was first diverted and used. You may provide an estimate, if necessary. If your project is partially complete or proposed, provide the dates that work will start and be completed.

### **6. LOCATION OF PROJECT**

Your registration may not be acceptable without accurate information showing the source of water and location of water diversion and use. You must submit a topographic map or aerial photograph with this form that clearly indicates the location of

(1) the point(s) of diversion and (2) the place of use, including all structures and equipment related to diversion and use of water under this registration.

A topographic map can be obtained from sporting goods stores or through the internet at <http://store.usgs.gov>. If you are unable to obtain a topographic map, you may obtain an aerial photograph from an online source or a local resource (such as a farm advisor).

The point of diversion is the point (or points) where water diverted under this registration is first captured. If you are diverting through a pump or other means from a stream, the location where the pump withdraws water is the point of diversion. If you have an onstream reservoir, the midpoint of the dam is the point of diversion.

The place of use is the area where water diverted under this registration will be used. Depending on the purpose of use, the place of use may include, but is not limited to, the following: structures, campgrounds, gardens, area served by stockwatering troughs, or a reservoir.

Provide the County and Assessor's Parcel Number(s) for the parcels where the point(s) of diversion and place of use are located.

### **7. SOURCE OF WATER**

Indicate the name of the body of water from which you are diverting water and the body of water it flows into (tributary to). Answer the questions regarding the availability of water, whether you have or claim any water rights related to the features of the project, and any alternate sources of water.

### **8. PURPOSE OF USE, AMOUNT, SEASON AND METHOD OF DIVERSION**

#### **PURPOSE OF USE**

Provide the purpose of use, amount of water requested and the season of diversion (dates that water may be diverted) under this registration. For a Small Domestic Use registration, the purpose of use may be DOMESTIC or the following purposes provided they are associated with a dwelling or other facility for human occupation: AESTHETIC, FIRE PROTECTION, RECREATIONAL, or FISH AND WILDLIFE PRESERVATION AND ENHANCEMENT.

DOMESTIC use means the use of water in homes, resorts, motels, organization camps, camp grounds, etc., including the incidental watering of domestic stock for family sustenance or enjoyment and the irrigation of not to exceed one-half acre in lawn, ornamental shrubbery, or gardens at any single establishments. The use of water at a camp ground or resort for human consumption, cooking or sanitary purposes is a domestic use. Use of water for either commercial livestock or the production of irrigated crops that is not incidental (secondary) to the primary use for human habitation (e.g. human consumption,

cooking, sanitary use, etc) is not a domestic use.

AESTHETIC use means the use of water for aesthetic purposes, such as maintenance of a pond for decoration.

FIRE PROTECTION use means the use of water to fight fires or prevent fires from spreading.

RECREATIONAL use means the use of water for resorts or other recreational establishments, boating, swimming, and fishing, and may include water which is appropriated by storage and either retained in the reservoir or released downstream to support these purposes. Use of water at a camp ground or resort for human consumption, cooking or sanitary purposes is a domestic use and irrigation of golf courses is an irrigation use.

FISH AND WILDLIFE PRESERVATION AND ENHANCEMENT use means using water to maintain or provide habitat or other benefit for fish and wildlife by taking water under control as in the following examples:

(a) The collection or diversion of water to storage for either retention in the reservoir or release downstream for the purpose of preservation or enhancement of fish or wildlife; or

(b) Direct diversion of water for the purpose of preservation or enhancement of fish or wildlife.

This category of water use includes the use of water for the raising of fish or other organisms for scientific purposes or release in the waters of the state.

#### **AMOUNT, SEASON AND METHOD OF DIVERSION**

Indicate whether you will be diverting water by Direct Diversion or Diversion to Storage. For a Small Domestic Use registration, the amount may not exceed direct diversion of 4,500 gallons per day or diversion to storage of 10 acre-feet per year.

Your registration should not request more water than will be required for the identified purposes. Typical rates of use for domestic purposes can be estimated by using the Suggested Water Duty available below.

Direct Diversion means you (1) divert water for immediate use or (2) divert water for short term collection into a sump, pond, or tank from which it will be used at a more convenient rate.

For direct diversion, provide the rate of diversion, total annual amount, and the beginning and ending dates of your diversion season for each purpose of use.

Annual amounts for direct diversion may be estimated by converting the daily diversion rate to acre-feet and then multiplying by the number of days available during the

specified season of diversion. For more information regarding conversion factors, please refer to the Table of Equivalents available below.

Indicate the method of diversion and provide the requested information.

Diversion to Storage means you plan to collect water in your pond or tank and keep it for use during a time of deficient streamflow.

For diversion to storage, provide the total annual amount, and the beginning and ending dates of your diversion season for each purpose of use.

Provide the requested information regarding the tank and/or pond characteristics and the known or estimated capacity. If you have a pond survey, provide a copy with the registration.

If your project involves diversion to offstream storage, indicate the method of diversion and provide the requested information.

**SUGGESTED WATER DUTY**

The suggested daily water duties provided below are maximum rates that the Division considers reasonable. If you apply for a greater rate, you must justify your request.

Generally, the annual amount of water should be calculated as: (1) for personal use or domestic stock, multiply the duty by 365, and (2) for irrigation, multiply the duty by 150.

Personal Use  
(Gallons per Day per Person)

Homes, motels, resorts and camping areas equipped with:	
Full plumbing	55-75
Sink and flush toilet only	40
Sink and shower only	35
Sink only	25
Outside supply only	15
Cafeteria, dining facility, etc	2.5

Campgrounds equipped with:	
Faucets only	5
Washbowls, showers, flush toilets and laundry trays	30

Domestic Stock  
(Gallons per Day per Head)

Dairy cows	30
Horses	15
Goats and hogs	2.5
Rabbits, poultry and other small animals	0.25

Lawn, Shrubbery, or Gardens  
(Gallons per Day per 100 sq ft)

Irrigation of lawn, shrubbery and gardens	18.5
Sprinkling to allay dust	7.5-10

**TABLE OF EQUIVALENTS**

ONE CUBIC FOOT PER SECOND (cfs) is a rate of flow passing any point equal to a volume of one cubic foot of water every second (sometimes referred to as second-foot) and is equivalent to:

- = 7.48 U.S. gallons per second (gps)
- = 448.8 U.S. gallons per minute (gpm)
- = 646,317 U.S. gallons per day (gpd)
- = 1.9835 acre-feet per day
- = 40 standard (statute) miners' inches
- = 28.32 liters per second

ONE ACRE-FOOT (af) is the amount (volume) of water which will cover one acre to a depth of one foot, and is equivalent to:

- = 43,560 cubic feet
- = 325,851 U.S. gallons
- = 1,233.45 cubic meters

1,000,000 U.S. GALLONS PER DAY is equivalent to:

- = 1.55 cubic feet per second
- = 43.81 liters per second
- = 3.07 acre-feet per day
- = 3,786 cubic meters per day

**9. JUSTIFICATION OF AMOUNT**

If you indicated that DOMESTIC is a purpose of use for water diverted under this registration, complete portion a. of this section. Domestic use requires that the primary use of water be for human habitation (e.g. human consumption, cooking, sanitary use, etc). Provide a description of how the project meets that requirement, including the requested information. If water will be used for the incidental use of livestock watering or irrigation, provide a description, including the requested information. For incidental irrigation, provide a description of how the use of water for irrigation is incidental to the primary use of domestic (e.g irrigation of lawn for aesthetic purposes related to a house).

If you indicated that DOMESTIC is not a purpose of use for water diverted under this registration, complete portion b. of this section. In order to register the diversion and use of water with the Small Domestic Use Registration Program for purposes other than DOMESTIC, the diversion and use of water is required to be associated with a dwelling or other facility for human occupation. Provide a description of how your project meets this requirement.

**10. RIGHT OF ACCESS**

Provide information regarding ownership. If you do not own all of the land where the water will be diverted, stored, and used, complete item (b). Property owners who may be affected by this registration will be provided notice of the registration.

**11. LAKE OR STREAMBED ALTERATION AGREEMENT**

If you have submitted a notification to obtain a lake or streambed alteration, provide the notification number, if assigned. This is requested for informational purposes only, and is not necessary for the Division of Water Rights to accept your form.

**12. PHOTOGRAPHS**

Your registration may not be acceptable unless you provide one complete set of photographs, clearly dated and labeled, that show the requested features of your project and the source (stream) upstream and downstream.

**13. CERTIFICATION AND SIGNATURE**

Either the Primary Owner or Agent must initial where indicated and provide a signature and date of signature. Indicate whether the signature is of the Primary Owner or Agent.

**SUBMITTING YOUR REGISTRATION**

Review the checklist for submission of a Registration for Small Domestic Use Appropriation. Once you have confirmed that you have completed the requested information and gathered the required attachments, send the following to the address in the box below: (1) completed form; (2) required attachments; and, (3) a check or money order made payable to the Division of Water Rights for a \$250 filing fee.

**Division of Water Rights  
State Water Resources Control Board  
PO Box 2000  
Sacramento, CA 95812-2000**

Once your registration is submitted, you may use the Division of Water Rights electronic Water Rights Information Management System (eWRIMS) to check on the status of the registration by following the steps below:

1. Go to <http://www.waterboards.ca.gov/ewrims>
2. Select "eWRIMS Database System" under the heading "eWRIMS Database (View Water Rights)"
3. Accept the Public Records Act disclaimer
4. Select "Water Rights Records Search" and enter the name of the primary owner in the "Primary Owner" field
5. Either (1) Click on the Appl ID link on the left to view record information or (2) Click on "Map It" to view the location of the water right in the eWRIMS GIS system

Alternatively, you may contact the Division of Water Rights at (916) 341-5300 to check on the status of the registration.

*End of guide.*



## SUPPLEMENTAL INFORMATION

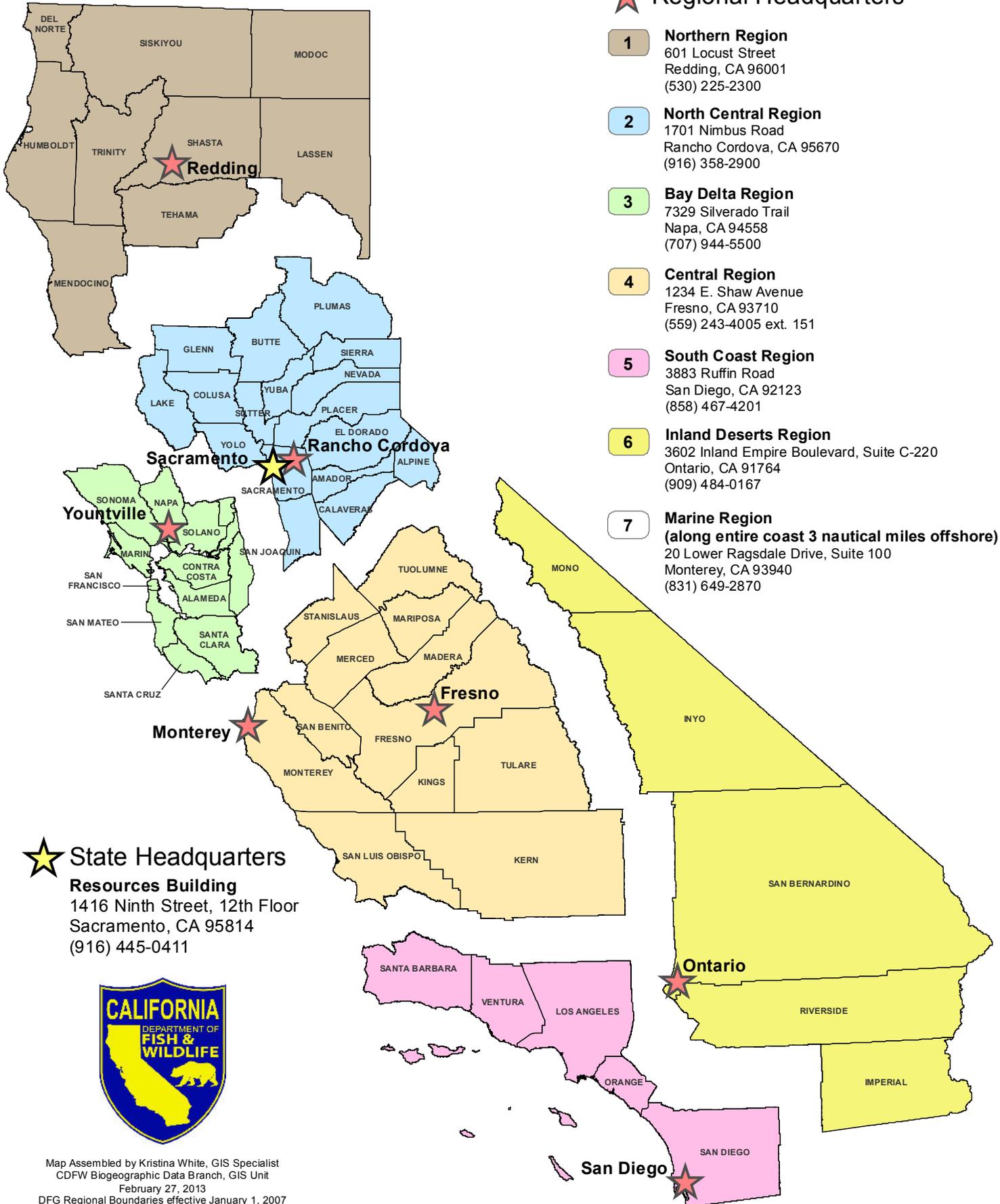
1. Basis of Water Right \_\_\_\_\_
2. Estimated daily water use: \_\_\_\_\_ gallons per day
3. Total volume of installed storage: \_\_\_\_\_ gallons
4. Calculated forbearance period: \_\_\_\_\_ days
5. Method of diversion (check one) \_\_\_\_\_ pumping \_\_\_\_\_ gravity
6. Dates of Forbearance (inclusive) \_\_\_\_\_

## INSTRUCTIONS

1. **Basis of Water Right** - Enter the Statement of Diversion and Use Number or SDU Appropriation Number.
2. **Estimated Daily Water Use** – The registrant enters the property’s daily water use from section 9 of the SDU form, using the standard water duty numbers for guidance.
3. **Total Volume of Installed Storage** – The registrant enters the volume of storage they intend to install from section 8(b) in the SDU form.
4. **Calculated Forbearance Period** – The registrant divides the total amount of their declared storage (Item 3) by their daily water use estimate (Item 2) to determine the number of days they are required to forbear diversion. That number is rounded to the nearest multiple of 10 and inserted on the line.
5. **Method of Diversion** – The registrant selects the method of diversion for the project (pumping or gravity).
6. **Dates of Forbearance** – The registrant uses the days identified in the calculated forbearance period (Item 4) to identify the dates of forbearance based on the following table:

<b>Days of Forbearance</b>	<b>Dates of Forbearance (inclusive)</b>
60	August 10 – October 8
70	August 5 – October 13
80	July 31 – October 18
90	July 26 – October 23
100	July 20 – October 28
110	July 15 – November 2
120	July 10 – November 7
130	July 5 – November 12
140	June 25 – November 12
150	June 15 – November 12

# California Department of Fish and Wildlife Regions



## ★ Regional Headquarters

- 1 Northern Region**  
601 Locust Street  
Redding, CA 96001  
(530) 225-2300
- 2 North Central Region**  
1701 Nimbus Road  
Rancho Cordova, CA 95670  
(916) 358-2900
- 3 Bay Delta Region**  
7329 Silverado Trail  
Napa, CA 94558  
(707) 944-5500
- 4 Central Region**  
1234 E. Shaw Avenue  
Fresno, CA 93710  
(559) 243-4005 ext. 151
- 5 South Coast Region**  
3883 Ruffin Road  
San Diego, CA 92123  
(858) 467-4201
- 6 Inland Deserts Region**  
3602 Inland Empire Boulevard, Suite C-220  
Ontario, CA 91764  
(909) 484-0167
- 7 Marine Region**  
(along entire coast 3 nautical miles offshore)  
20 Lower Ragsdale Drive, Suite 100  
Monterey, CA 93940  
(831) 649-2870

## ★ State Headquarters

**Resources Building**  
1416 Ninth Street, 12th Floor  
Sacramento, CA 95814  
(916) 445-0411



Map Assembled by Kristina White, GIS Specialist  
CDFW Biogeographic Data Branch, GIS Unit  
February 27, 2013  
DFG Regional Boundaries effective January 1, 2007