

CIWQS Public Reports User Group

Date: Friday, March 14, 2008

Time: 8:15 am – 9:45 am

WebEx Meeting Password: reports

Phone: 916-255-4069

Time	Item	Outcome/ Purpose	Lead
8:15	Introductions		All
8:25	Update from Review Panel and Steering Committee Meeting <i>Summary of what was presented at the CIWQS review in regards to reports as well as an update on pertinent information from the March 13th Steering Committee meeting</i>	Information exchange	Ann Heil
8:35	ACL Report <i>Internal staff has prioritized this as the next new report to develop. It will also be available to the public. This item will give the group an opportunity to review the report requirements and make comments and suggestions before the report is completed.</i>	Give input on ACL Report from non-staff perspective	Jarma Bennett
9:00	Report Modification Review <i>This user group has requested that the violation description be added to the violation report and only 5 years worth of violations be displayed in the Facility at a Glance report. Attached are annotated screen shots of how these changes would be implemented. The Group should review these screen shots to confirm they capture the intent of the requests.</i>	Approve description of report modifications	Jarma Bennett
9:20	Violation Terminology <i>In past meetings there have been concerns with the use of the term “violation” when it may not be a violation. State Board staff needs feedback on the status of this concern if “potential” and “dismissed” allegations will be removed from the Facility at a Glance report so all that is displayed are violations.</i>	Input on violation terminology	Jarma Bennett/ Debbie Webster
9:35	Wrap-Up/Next Meeting <i>Review action items and set next meeting time. If meetings continue to be the second Friday of the month, the next meeting would be April 11, 2008.</i>	Set next meeting date and time	All