**[INSERT PUBLIC WATER SYSTEM NAME]**

**IMPORTANT INFORMATION REGARDING YOUR DRINKING WATER**

**Low Levels of Cyanotoxins Found in Treated Drinking Water** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Low levels of [specific cyanotoxin] were found in your treated drinking water. [specific cyanotoxin is a cyanotoxin. Cyanotoxins are created by bacteria known as cyanobacteria or blue-green algae. Under certain environmental conditions, the cyanobacteria can create harmful algal blooms that can create a health risk if ingested. However, not all ‘blooms’ produce these cyanotoxins. Your treated drinking water was sampled to determine if cyanotoxins were present when a suspected bloom was occurring. The sampling was conducted on [date]. The test results confirmed on [date] showed cyanotoxins are present in your treated drinking water and may present a health risk. As a result, we are changing our treatment operations to lower concentrations of [specific cyanotoxin ] as quickly as possible.

**What should I do?**

* Use bottled drinking water for the preparation of baby formula, cooking, and as your source of drinking water for humans and pets until further notice. Boiling water will not remove the cyanotoxins.
* Seek medical treatment immediately if a person, pet, or livestock might have been exposed to cyanotoxins. Common symptoms of exposure to cyanotoxins include: eye irritation, skin rash, mouth ulcers, vomiting, diarrhea, and cold or flu-like symptoms.
* Use this water for showering (avoid swallowing the water), washing dishes, cleaning, laundry, watering gardens, and flushing toilets.

**What is being done?**

We are working hard to correct this problem, and do not expect this problem to last more than [number of days ]. We will notify you when the water is acceptable for drinking. More information can be found at: <http://www.mywaterquality.ca.gov/habs/what/drinking.html>

For questions, please contact: [INSERT NAME] at [PHONE].

Date Distributed: Month Day, Year