

NOTICE

ELTAC Subcommittee to Develop Laboratory Standards

Date: January 28, 2019

Time: 10 AM to noon

Meeting Locations:

Vacaville Easterly Wastewater Treatment Plant
6040 Vaca Station Road**
Elmira, CA 95625

**Due to construction – all entries to the WW Plant must come onto Vaca Station Road from Fry Rd – it is not accessible via the route through downtown Elmira. Proceed to Gate 2 and you will be allowed in and directed to the Main Admin building to check in.

Orange County Sanitation District
10844 Ellis Avenue*
Fountain Valley, CA 92708

* All visitors to the Wastewater Recovery Facility will need to check-in at the entry gate and be directed to the Environmental Services Conference Room.

Expected Attendees: Ron Coss, Mindy Boele, Huy Do, Sushmitha Reddy, Amber Baylor, Bill Ray, Paul Monroy, and Stephen Jepsen.

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|---------------|---|---------------------|
| 10:15 | Welcome and Introductions | Ron Coss |
| 10:15 – 10:45 | Define scope of work | Entire Subcommittee |
| 10:45 – 11:45 | Define timeline for completion of workable laboratory standards for CA Environmental Laboratories | Entire Subcommittee |
| 11:45 – 12:00 | Schedule future meetings | Entire Subcommittee |

Additional Information:

Action may be taken on any item on the agenda. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice.

In accordance with the Bagley-Keene Open Meeting Act, all meetings of the ELTAC Subcommittee are open to the public. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the ELTAC Subcommittee prior to ELTAC Subcommittee taking any

action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the ELTAC Subcommittee, but the ELTAC Subcommittee Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before ELTAC Subcommittee to discuss items not on the agenda; however, ELTAC Subcommittee can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125 and 11125.7(a)].

The meeting locations are accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Ron Coss at (714) 593-7508 or rcoss@ocsd.com. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.