

STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 91-77

APPROVAL OF THE UNDERGROUND STORAGE TANK (UST)
FEDERAL GRANT WORKPLAN AND AUTHORIZING THE EXECUTIVE
DIRECTOR TO ACCEPT THE FEDERAL GRANT

WHEREAS:

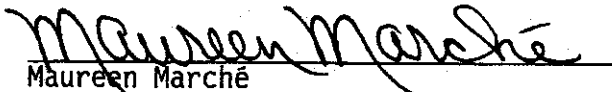
1. The U.S. Environmental Protection Agency (EPA), Region 9, is offering to the State Water Resources Control Board (State Board) \$423,696 for FFY 1992 to fund activities in the UST program;
2. The UST grant will augment the State UST program; and
3. The State Board will enter into a signed State/EPA agreement on the UST program for FFY 1992 in order to receive the Federal funds. This agreement will be comprised of the approved UST grant workplan and application package.

THEREFORE BE IT RESOLVED THAT THE STATE BOARD:

1. Approves the UST grant workplan dated July 10, 1991; and
2. Authorizes the Executive Director, or his designee, to accept the UST grant in an amount of \$423,696.

CERTIFICATION

The undersigned, Administrative Assistant to the Board, does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on August 22, 1991.


Maureen Marché
Administrative Assistant to the Board

ACTIVITY	AMOUNT	STAFF 1/	OUTPUT	DATE
<p>TASK 1: STATE PROGRAM DEVELOPMENT</p>				
<p>* Review legislation 2/</p>	\$8,150	0.1	Quarterly Reports	3/
<p>* Manage UST Program. Develop FFY 1993 workplan, submit draft to EPA 15 days after receipt of guidance, final application within 14 days of negotiation. Meetings with EPA. Track FFY 1992 commitments. Submit quarterly reports.</p>	\$40,750	0.5	Quarterly Reports	
<p>Prepare Strategic Planning and Management System Report.</p>	\$24,450	0.4	Quarterly Reports	
<p>Manage Leaking Underground Storage Tank Information System (LUSTIS) and contract for the permit information system (SWEEPS).</p>	\$40,750	0.6	Quarterly Reports AD HOC Reports	
<p>* Receive notices (1) of financial responsibility, (2) that owners or operators no longer meet the financial test of self insurance, (3) of cancellation or non-renewal of coverage, (4) on the financial responsibility mechanism in the event of release or failure to obtain alternate coverage.</p>	\$16,300	0.2	Quarterly Reports	
<p>Respond to inquiries from LIAs and the regulated community. Distribute notices of bankruptcy to LIAs.</p>			FAN Letters	As Needed

1/ Federally funded personnel years are not sufficient to complete the task. Therefore, state funds will augment the effort.

2/ Items marked with an asterisk are entirely state funded. Item marked with two asterisks are partially state funded.

3/ Quarterly report dates are January 31, 1992, April 30, 1992, July 31, 1992 and October 30, 1992. All other reports will be submitted by the 15th of the month.

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<p>TASK 2: STATE PROGRAM APPROVAL APPLICATION (SPA)</p>				
<p>* Plan and hold a coordinating meeting with all SPA participants to plan schedule and responsibilities. Participants include SWRCB, CA Attorney General's Office and EPA.</p>	\$8,150	0.1	Meeting	October 1991
<p>Prepare memorandum of agreement between EPA and SWRCB to include a policy statement, provisions for state program review, information sharing, maintenance of UST database, compliance monitoring and enforcement.</p>	\$16,300	0.2	Draft MOA Final MOA	June 1992 September 1992
<p>Prepare program description including program scope, program organization and structure, resource information, and description of state funding mechanisms for financial responsibility.</p>	\$16,300	0.2	Draft Report Final Report	October 1991 January 1992
<p>Review LIA UST ordinances for compliance with state and federal requirements. Provide agency specific information and recommendations.</p>	\$24,450	0.3	Draft Report	September 1992
<p>* Obtain Attorney General's statement to demonstrate "No less stringent" objectives and "adequate enforcement" and compliance monitoring authorities.</p>	\$16,300	0.2	Draft Statement Final Statement	July 1992 September 1992
<p>* Submit all components of the preliminary draft application to EPA, Region 9.</p>	\$8,150	0.1	Application	October 1992

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TASK 3: VOLUNTARY COMPLIANCE				
Promote voluntary compliance with federal and state requirements by issuing regulatory and technical information to LIAs and the regulated community.	\$16,300	0.3	Advisory Letters	As Needed Reported in Quarterly Reports
Prepare and submit the annual compliance and enforcement survey/questionnaire to LIAs. Evaluate results of the survey responses and prepare summary of findings.	\$16,300	0.3	Survey Form Sent Draft Report Final Report	January 1992 May 1992 July 1992
TASK 4: TECHNICAL ASSISTANCE AND TRAINING				
Prepare and distribute a plain English booklet on the UST leak prevention regulations.	\$24,450	0.3	Draft Booklet Final Booklet	February 1992 April 1992
Provide Health and Safety training for Regional Board staff and LIAs (3 24-hour classes and 3 8-hour classes).	\$8,150 \$60,000	0.1 N/A	Contract Executed Training Sessions	June 1992 August 1992 September 1992
Provide training for UST installers and UST removers.	\$8,150 \$54,278	0.1 N/A	Contract Executed Training Sessions	June 1992 August 1992 September 1992
**Provide an UST enforcement training course to include enforcement process and method to design, implement a field citation program.	\$35,000	N/A	Training Sessions	August 1992 September 1992
** Plan the annual UST Conference. The topics for presentation include: tank installation and monitoring, leak detection, facility inspection, health and safety, tank closure and removal, solid and ground water investigation, tank testing, tank upgrading, enforcement, new new technologies and review of UST regulations.	\$81,500	1.0	Conference	September 1992

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Provide technical assistance and training in field survey techniques and corrective action. Revise LUFT.	\$40,730	0.5	Revised LUFT Training Sessions	September 1992 As Needed
TOTAL FFY 1992 GRANT	\$423,696	4.0		
TOTAL STATE MATCH	\$141,232	1.5		
TOTAL FFY 1992 WORKPLAN COMMITMENT	\$564,928	5.5		AUGUST 1992.wkl

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UNDERGROUND STORAGE TANK SUBTITLE I GRANT
FEDERAL FISCAL YEAR 1991
PROPOSED STAFFING

Classification	Salary	PYs	Total Salaries
Senior Engineer Assoc. WRCE Engr. Geologist	2,993	1.9	\$68,248
Env. Specialist Sanitary Tech.	2,200	1.1	\$29,038
Office Assistant	1,436	1.0	\$17,234
SUBTOTAL			\$114,520
BENEFITS @ 30%			
TOTAL PERSONAL SERVICES			\$34,356
OPERATING EXPENSES			\$130,862
TOTAL		4.0	\$279,739